



How to supervise your apprentice or trainee

Free workshops available

Help your apprentice or trainee complete their training by learning how to:

- effectively supervise and 'coach' apprentices and trainees
- understand the importance of effective communication in the workplace
- understand the relationship with the training provider – arranging training that works for you and your business
- address workplace bullying and harassment issues

Participants may be eligible for Continuing Professional Development points.



For more information about supervising your apprentice or trainee and to attend a free workshop visit training.nsw.gov.au or contact your nearest Training Services NSW office on **13 28 11**.